



## CLOSE MERCHANT ACCOUNT REQUEST FORM

**IMPORTANT - PLEASE READ BEFORE PROCEEDING:**  
**ALL INFORMATION LISTED IS REQUIRED AND MUST BE COMPLETED.**  
**PLEASE FAX THIS REQUEST FORM TO DATA PROCESSING AT (800) 360-7951.**  
**THIS REQUEST WILL NOT BE EFFECTIVE UNTIL THE REQUIRED DOCUMENTS ARE  
PROVIDED AND APPROVED.**

*Thank you for your cooperation.*

**Merchant Name:** \_\_\_\_\_

**Merchant Number:** \_\_\_\_\_

**Reason for Closure:** Note: Reason must be checked in order for account to be properly closed. Thank you.

- Misunderstanding of Terms on the Merchant Agreement
- Do Not Need Credit Card Services
- Out of Business
- New Business Ownership
- Chose Different Credit Card Processor

**Other:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**MERCHANTS WHO WERE APPROVED THROUGH MERITUS MOBILE  
ARE EXCUSED FROM THE CUSTOMARY CANCELLATION FEES.**

\_\_\_\_\_  
**Signature of Authorized Principal** (as specified on the Merchant Application/Agreement)

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**Print Name**

\_\_\_\_\_  
**Phone**

\_\_\_\_\_  
**Email Address**

For questions, contact Client Services at (714) 449-0211 or email us at [Service@MeritusMobile.com](mailto:Service@MeritusMobile.com)